

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Appointments Committee**
held on Thursday, 16th January, 2025 in the Council Chamber - Town Hall,
Macclesfield, SK10 1EA

PRESENT

Councillor F Wilson (Chair)
Councillor M Gorman (Vice-Chair)

Councillors C Bulman, J Clowes, T Dean, R Fletcher, S Gardiner and
N Mannion

Officers in attendance

Rob Polkinghorne, Chief Executive
Karen Grave, Interim Director of People
Sara Duncalf, Head of HR
Jennie Summers, Acting Head of Legal
Rachel Grave, Democratic Services

In attendance virtually
David Worrall, HR Business Partner
Luke Judd, Starfish Recruitment
Penny Ransley, Starfish Recruitment
Sunita Patel, Starfish Recruitment

28 APOLOGIES FOR ABSENCE

Apologies were received from Councillor M Simon. Councillor T Dean
attended as a substitute.

29 DECLARATIONS OF INTEREST

In the interest of openness the members of the Committee declared that
they knew the internal candidates who had applied for the posts.

30 MINUTES OF PREVIOUS MEETINGS

RESOLVED:

That the minutes of the meetings held on 2 August 2024 and 8 August
2024 be approved as a correct record.

31 PUBLIC SPEAKING TIME/OPEN SESSION

There were no members of the public in attendance.

32 RECRUITMENT AND SELECTION FOR FOUR SENIOR MANAGEMENT POSTS

The Committee considered the report on the recruitment and selection for four senior management posts.

It was reported that the deadline for submission of applications for the position of Director of Public Health had been extended and therefore the Committee would not be undertaking long and short listing at the meeting for this position.

With regards to the table in paragraph 25 of the report, it was reported that the dates should be February and not January as stated.

RESOLVED: That the Committee

- 1 note the recruitment and selection process to date, including the indicative framework for the further assessment and formal interview arrangements.
- 2 delegate responsibility to finalise the assessment and formal interview agreements to the Chief Executive in consultation with the Chair of the Appointments Committee.

33 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That the press and public be excluded from the meeting during consideration of the following item pursuant to Section 100(A)4 of the Local Government Act 1972 as amended on the grounds that it involves the likely discussion of exempt information as defined in Paragraph 1 and 2 of the Schedule 12A of the Local Government Act 1972 and the public interest would not be served in publishing this information.

34 RECRUITMENT AND SELECTION FOR FOUR SENIOR MANAGEMENT POSTS

Committee considered the applications and supporting letters, before agreeing a long list of applicants for the technical assessment stages of the recruitment and selection process for the senior management posts.

35 READMITTANCE OF THE PRESS AND PUBLIC

RESOLVED:

That the press and public be re-admitted to the meeting.

**36 RECRUITMENT AND SELECTION FOR FOUR SENIOR
MANAGEMENT POSTS**

RESOLVED: That the Committee

- 1 agree a longlist of 7 candidates for the position of Executive Director Resources (and S151); a longlist of 4 candidates for the position of Governance and Compliance and Monitoring Officer and a longlist of 8 candidates for the position of Assistant Chief Executive for technical assessment stage of the recruitment and selection process.
- 2 note that the closing date for submission of applications for the position of Director Public Health had been extended.

The meeting commenced at 10.00 am and concluded at 12.26 pm

Councillor F Wilson (Chair)